



KUILS RIVER PRIMARY SCHOOL

56 Sarepta Road, Sarepta, **KUILS RIVER**, 7580
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School Manager: Mrs. Z. Lombard-Swartz

15 February 2019

Attention: Parents – Grade R - 7: 2020

KUILS RIVER PRIMARY SCHOOL: APPLICATIONS - 2020

I take this opportunity to present our school for your favourable consideration. Choosing your child's school is an important decision. To assist you as parent, the school wishes to present the following information:

1. APPLICATION

- 1.1 In order to finalise our programme for 2020, all application forms must be completed and reach the school by **Friday, 15 March 2019**. The information required on the included forms is of the utmost importance to maintain a correct learner data system. Please be so kind as to complete the forms in full and write in **block letters** for legibility.
- 1.2 You may find that some of these documents are duplication of information. This is because different forms are for different entities. **PLEASE COMPLETE ALL DOCUMENTATION.**
- 1.3 **Very IMPORTANT: The OFFICE/SECRETARIES will not be held responsible to check your applications upon receipt.**

2. DOCUMENTATION

2.1 The following must accompany applications: (Checklist attached)

- One passport-sized **colour photo** of learner in the space provided on **FORM A**
- **Two** certified copies of learner's **unabridged birth certificate**
- Certified copies of both parents/guardians/sponsors' **ID documents/Valid Passports**
- **Legal proof of guardianship**
- Certified copy of **Immunization certificate or Clinic Card** (Grade R – 1 only) (**all pages with writing on**)
- Proof of permanent residential address: Certified copy of recent **municipal account OR** Certified copy of **legal rental agreement OR** Copy of a Retail Account **not older than three months**
- The most recent school report (Gr. 2 - 7)
- Transfer certificate (**Grade 2-7: end of 2019**)
- Copy of Report of Crèche/Daycare/Learning institution (**for Grade 1: end of 2019**)
- CEMIS Form (*Blue*) **Grade R & 1 only**

2.2 This application must be accompanied by: (Included in application pack) (Checklists attached)

- Application for admission (FORM A)
- School fees: Method of payment (FORM B)
- Financial undertaking (FORM C)
- Debit order (FORM D)

Please turn over

- Confidential information (FORM E)
- Feeder Areas (ANNEXURE A)
- Outside direct feeder area (ANNEXURE B)

Non-South African citizens need to have all of the above (documentation of 2.1 & 2.2) **AND** certified copy of the official permit of residence.

3. BOUNDARIES BETWEEN SCHOOLS AND RESIDENTIAL AREAS

Although the natural boundaries of the school are not rigid and absolute, **Annexure A** is an indication of residential areas which fall within the school's natural boundaries (**closest school**). If learner resides outside the natural boundaries, **please complete Annexure B**.

4. ALL APPLICATIONS

4.1 Your application is not proof of acceptance.

4.2 Entry is **not** on a first come, first served basis.

4.3 **Incomplete application forms and forms without signatures and requested documentation will not be considered.**

**PLEASE COMPLETE ALL DOCUMENTATION.
PLEASE TAKE NOTE THAT IT IS NOT THE RESPONSIBILITY OF THE SECRETARIES TO CHECK IF
YOUR APPLICATION IS COMPLETED.**

4.4 **No copies will be made at school.**

4.5 All applicants will be notified of the outcome of applications within the period of **06 May 2019 and the 07 June 2019. (Please read no.7)**

PLEASE ENSURE THAT YOU HAVE SUPPLIED US WITH: 2 X IN-USE E-MAIL ADDRESSES AND 2 X IN-USE CELLPHONE CONTACT NUMBERS. (THE SCHOOL WILL NOT BE HELD RESPONSIBLE FOR INACCURATE DETAILS)

5. **PLEASE APPLY AT OTHER SCHOOLS AS WELL. (APPLY TO MORE THAN ONE SCHOOL AS PER WCED)**

6. **SIBLINGS AT SCHOOL DO NOT GUARANTEE ACCEPTANCE.**

7. ENQUIRIES:

Queries regarding unsuccessful applicants and provisionally accepted applicants will only be dealt with via e-mail.

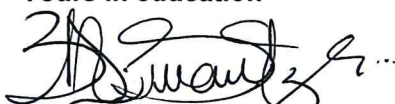
Any further enquiries can be made at the school, (021) 903 – 5180.

8. RETURN OF APPLICATION

Ensure that all the individual sections of this application form are returned in the neat state and sleeve in which you have received it.

Please note: Unfortunately, we shall only be able to give you advise on how to complete the documentation, but the school will not be held liable or responsible for any incomplete or incorrect documentation.

Yours in education



Mrs. Z. Lombard-Swartz

PRINCIPAL

