



# KUILS RIVER PRIMARY SCHOOL

56 Sarepta Road, Sarepta, **KUILS RIVER**, 7580  
 P.O. Box 1313, Sarepta, 7579.  
 Tel: 021 903 5180 : Fax: 021 903 5185  
 E-Mail: admin@kuilsriverps.wcape.school.za  
 School Manager: Mrs. Z. Lombard-Swartz

## CHECKLIST FOR DOCUMENTS

**NAME AND SURNAME OF LEARNER:** .....

**ADDRESS: (AREA)** ..... **GRADE APPLIED FOR:** .....

		<b>FOR OFFICE USE ONLY</b>		
	<u>DOCUMENTS</u>	<u>PARENT/ GUARDIAN CHECK LIST</u>	<u>OFFICE TICK LIST</u>	<u>FOR OFFICIAL USE - COMMENTS</u>
1	Form A: Application for Admission (7 pages)			
2	Form B: Compulsory School Fees (1 page)			
3	Form C: Financial Undertaking (2 pages)			
4	Form D: Debit Order Form (2 page)			
5	Annexure A ( <b>please read</b> ) (1 page)			
6	Annexure B (if applicable) (2 page)			
7	Form E: Confidential Information (3 pages)			
8	Blue Form: CEMIS Registration (1 pages)			
<b>SUPPORTING DOCUMENTS</b>				
1	1 x ID / Passport sized Photo (attached to form A)			
2	2 x Certified Unabridged Birth Certificates			
3	Certified copies of ID's/Passport of parents/guardian			
4	Guardians <b>LEGAL PROOF OF GUARDIANSHIP</b>			
5	Certified copy of clinic card (Gr. R & 1 only) (copies of all pages that has been written on)			
6	Proof of Address( <b>Attached proof of rental contract</b> ) <b>or(affidavit)</b> if not on your name			
7	Copy of Latest Report (Gr. 2-7 only)			
8	Please supply us with a Copy of current Creche/Daycare/School Report at Orientation Day (applicable to Gr R & Gr 1)			
9	Transfer (Gr. 2-7 only – end 2019)			

I, ..... hereby acknowledge that I have checked and **COMPLETED ALL** relevant documents (parent/guardian name and surname) I have also ensured that I have included all supporting documents. I understand that I am, (and not the secretaries) responsible to check that my Application is a **COMPLETED** document.

Parent/Guardian 1:.....(signature)      Parent/Guardian 2:.....(signature)<sup>2020</sup>